

Statement of General Policy

Pulse Associates is an Equal Opportunity Employer.

The aim of this policy is to provide equal opportunities to all in employment, irrespective of their gender, race, ethnic origin, disability, age, nationality, national origin, sexuality, religion, marital status and social class. We oppose all forms of discrimination.

All employees and job applicants, whether part time, full time or temporary, will be treated fairly and equally. Selection for employment, promotion, training, transfer or any other benefit will be on the basis of aptitude, ability, merit, qualification and fitness for the job.

All employees will be helped and encouraged to develop their full potential and the talents and resources of the workforce will be fully utilised to maximise the efficiency of the organisation.

Policy Implementation

The director, Ian Carey, has specific responsibility for Equal Opportunities matters and will ensure that the Policy is communicated to all employees and if possible to all job applicants.

Pulse Associates has developed procedures, which supported by the Companies Organisational structure will best suit its particular needs and requirements. By adopting this approach it is believed that the Company will create and promote the adoption of Equal Opportunities at work, and ensure that all those employed or under its control become familiar with their Statutory Obligations under the current legislation.

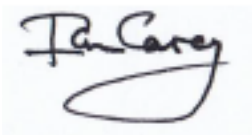
The Company will provide all employees with training and guidance which may improve their prospects within the company, and which will enhance their understanding of the need for an Equal Opportunities Policy.

Periodically Pulse Associates will review selection criteria and procedures to maintain a system which ensures that individuals are selected, promoted and treated solely on the grounds of their merits and abilities which are appropriate for the job.

The Company will regularly monitor staff to identify any signs of inequality in recruitment, grading, pay and career progression, and take positive action to redress them.

Pulse Associates expects all management and employees to conform to this policy and accept responsibility to accept their personal involvement in the practical application of this Policy. The Company is committed to a programme of action to make this policy effective. Breaches of our equal opportunity policy will be regarded as misconduct and could lead to disciplinary proceedings and dismissal.

The policy will be monitored and reviewed annually.



Signature:

Position: Director

Date: 1st April 2018

Review date: April 2019